

COATESVILLE AREA SCHOOL DISTRICT
SCHOOL BOARD MEETING AGENDA
Coatesville Area Senior High School Auditorium
DECEMBER 4, 2018
(Immediately Following Reorganization Meetings)

OPENING ACTIVITIES

1. CALL TO ORDER

2. READING OF MISSION STATEMENT

The mission of the Coatesville Area School District, rich in diversity and committed to excellence, is to create innovative educational experiences which are funded by the taxpayers, supported by the community, delivered by dedicated teachers and administrators, to ensure all students will become responsible, contributing global citizens.

3. ADVISEMENT

By notice of the President, Board Members are advised that all votes shall be regarded as roll call votes. The minutes should also note that public notice was given for this meeting in accordance with Act 93 of 1998, Section 1. School Board meetings shall proceed in accordance with School Board policy.

4. ROLL CALL

Board of School Directors

Ann M. Wuertz, Vice President
Henry J. Assetto
Robert J. Fisher
Bashera Grove
James Hills
Thomas N. Keech
Robert T. Marshall, Jr.
Brandon J. Rhone
Thomas Siedenbuehl

(Operations & Policy Committees)
(Education Committee)
(Education & Finance Committees)
(Education Committee)
(Finance & Operations Committees)
(Finance Committee)
(Operations Committee)
(Policy Committee)
(Policy Committee)

Administration

Dr. Cathy Taschner, Superintendent of Schools
Dr. Kimberly R. Donahue, Assistant to the Superintendent of Curriculum and Learning
Jeffrey Ammerman, Director of Business Administration
Karen Hall, Director of Human Resources and School Board Secretary
Lisa Hauswirth, Director of Special Education
Jason Palaia, Director of Elementary and Secondary Education
Rita Perez, Director of Pupil Services

Student Representatives

Diamond Marrow, Senior Class Representative
Beamlak Abraham, Junior Class Representative

Solicitor

Michael I. Levin, Esquire

5. MOMENT OF SILENCE AND SALUTE TO THE FLAG

ADDITIONS, DELETIONS OR MODIFICATIONS TO THE AGENDA

APPROVAL OF THE MINUTES

RECOMMENDED MOTION: That the Board of School Directors approve the minutes for the November 27, 2018 Special Board meeting subject to any additions, deletions, modifications or clarifications. ([*Enclosure*](#))

Motion: _____ Second: _____ Vote:

PUBLIC COMMENT ON AGENDA ITEMS

The Board has requested all persons making comments on **agenda items** to list their name, address, telephone number and motion item(s) on the sheet provided. There is a three (3) minute limit per person. The Board does not take action or discuss items not appearing on the agenda. The Board values public comments and wishes to convey that although Board members cannot discuss items that are not on the agenda, they listen carefully and appreciate and value input from the public.

EXECUTIVE SESSION

An executive session was held on Monday, November 26, 2018 for legal and personnel reasons.

STUDENT REPRESENTATIVE’S REPORT

SUPERINTENDENT’S REPORT

IMPORTANT DATES

Date	Time	Meetings	Place
December 18, 2018	9:00 AM	School Board Meeting	District Administration Office
December 18, 2018	9:30 AM	Public Hearing Coatesville Charter School of Innovation	District Administration Office
Dec. 24 th 2018 thru Jan. 1 st 2019	~	<i>Winter Recess</i>	All Schools Closed

SPECIAL REPORTS

MOTION ITEMS FOR APPROVAL

A. Financial Statements

RECOMMENDED MOTION: That the Board of School Directors approve the financial statements and the bills payable list. ([Enclosure](#))

B. ACCO Brands Equipment Maintenance Agreement - East Fallowfield Elementary School

RECOMMENDED MOTION: That the Board of School Directors approve the ACCO Equipment Maintenance Agreement for laminator repairs at East Fallowfield Elementary School, in the amount of \$407, as presented. ([Enclosure](#))

C. The Schrader Group Agreement - Demolition of Friendship Elementary School

RECOMMENDED MOTION: That the Board of Directors approve the Agreement with the Schrader Group Architecture, LLC to provide professional services related to the demolition of Friendship Elementary School at a cost of \$35,670. ([Enclosure](#))

D. Termination of Chester County Intermediate Unit Custodial Services Agreement

RECOMMENDED MOTION: That the Board of School Directors terminate the Chester County Intermediate Unit (CCIU) Custodial Services Agreement at the end of the day on June 7, 2019.

E. PDE Educational Services Grant

RECOMMENDED MOTION: That the Board of School Directors approve submitting an Educational Services Grant to PDE in the amount of \$1 million. ([Confidential Enclosure](#))

F. Resolution - CyberLock Electronic Cylinders

RECOMMENDED MOTION: That the Board of School Directors approves a Resolution for spending \$25,000 of PCCD Safe Schools Grant Funds to retrofit existing mechanical locks with CyberLock electronic cylinders. ([Confidential Enclosure](#))

G. Independent Contractor Contract – Dr. Jose Monasterio

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contract between CASD and Dr. Jose Monasterio, as presented. ([Enclosure](#))

H. Independent Contractor Contract – Melmark, Inc. – Student 10006021

RECOMMENDED MOTION: That the Board of School Directors approve the Independent Contract with Melmark, Inc. for the 2018 extended school year and the 2018-19 regular school year until September 3, 2018, for student 10006021, as presented. ([Confidential Enclosure](#))

I. Public Performance Request – North Brandywine Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request for 7th and 8th grade students to perform holiday carols and serve as musical ambassadors for the Coatesville Area School District. ([Confidential Enclosure](#))

J. Release and Settlement Agreement – Student 10008084

RECOMMENDED MOTION: That the Board of School Directors approve the release and settlement Agreement for Student 10008084, as presented. ([Confidential Enclosure](#))

K. Release and Settlement Agreement – Student 10005768

RECOMMENDED MOTION: That the Board of School Directors approve the release and settlement Agreement for Student 1000578, as presented. ([Confidential Enclosure](#))

L. Request to Waive Fees – Coatesville Kid Raiders Youth Awards Assembly – C.A.S.H.S.

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$620, for the Coatesville Kid Raiders (CKR) Youth Awards Assembly. CKR is willing to pay custodial fees in the amount of \$278 for this event. ([Enclosure](#))

M. Request to Waive Fees - Boys Basketball Booster Club – Scott Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$8,775, for use of the gymnasium at Scott MS from January 5th to March 30th 2019. The Club is willing to pay custodial fees in the amount of \$1,716. ([Enclosure](#))

N. Request to Waive Fees – Lady Panthers Basketball – North Brandywine Middle School

RECOMMENDED MOTION: That the Board of School Directors approve the request to waive fees, in the amount of \$16,128, for use of the gymnasium from December 18, 2018 through June 6, 2019, as presented. ([Enclosure](#))

O. Policy 142 – Migrant Students – Adoption

RECOMMENDED MOTION: That the Board of School Directors approve the adoption of Policy 142, as presented. ([Enclosure](#))

P. Human Resources Report

RECOMMENDED MOTION: That the Board of School Directors approve the resignations, appointments, new positions, leave of absences, transfers, changes of status and corrections, as outlined below:

1. Resignations - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following Resignations - Regular and Extra Duty:

a. CATA

- 1) Toth, Amanda, Special Education Teacher for South Brandywine Middle School. Letter Dated: 11/21/2018. Reason: Personal. Effective: 12/14/2018.

b. CATSS

- 1) Crutchfield, Ann, 6.5 Hour Aide for Scott Middle School. Letter Dated: 11/28/2018. Reason: Retirement. Effective: 1/4/2018.
- 2) Miller, Dawn, Library Secretary for the Coatesville Area Senior High School. Letter Dated: 11/26/2018. Reason: Retirement. Effective: 12/7/2018.

c. FEDERATION

- 1) Montgomery, Robert, Custodian for the Coatesville Area Intermediate High School. Letter Dated: 11/19/2018. Reason: Retirement. Effective: 12/9/2018.

2. New Appointments - Regular and Extra Duty

RECOMMENDED MOTION: That the Board of School Directors approve the following New Appointments - Regular and Extra Duty:

a. EXTRA DUTY

- 1) Domsohn, Darren, Assistant Girls' Basketball Coach for the Coatesville Area High School Campus. Posted: 10/17/2018. Salary: \$3,935.25 (prorated). Effective: 2018—2019 School Year. SP4: Approved. Pending 168 Forms.
- 2) Groff, Janene, Mentor for Brian Cotter for the Coatesville Area Intermediate High School. Posted: 8/8/2018. Salary: \$1,000 (prorated). Effective: 11/12/2018. SP4: Staff.
- 3) Hines, Gabrielle, Cheerleading Coach for South Brandywine Middle School. Posted: 7/11/2018. Salary: \$1,856 (prorated). Effective: 11/28/2018. SP4: Staff.
- 4) Weldon, Matthew, Head Wrestling Coach for South Brandywine Middle School. Posted: \$2,367.75 (prorated). Effective: TBD. SP4: Approved. Pending 168 Forms.

3. **Leave(s) of Absence**

RECOMMENDED MOTION: That the Board of School Directors approve the following Leave(s) of Absence as indicated:

a. ADMINISTRATION

- 1) Wallace, Wayne, Principal for East Fallowfield Elementary School. Effective: 11/14/2018—1/1/2019.

b. CATA

- 1) Amicone, Michelle, Teacher for Scott Middle School. Effective: 8/27/2018—1/4/2019.
- 2) Boyd, Kimberly, Teacher for Scott Middle School. Effective: 1/9/2019—4/23/2019.
- 3) Buohl, Kathleen, Teacher for East Fallowfield Elementary School. Effective: 11/7/2018—11/20/2018.
- 4) Davenport, Lauren, Teacher for North Brandywine Middle School. Effective: 10/22/2018—12/3/2018.
- 5) Gray, Megan, Teacher for Rainbow Elementary School. Effective: 11/26/2018—1/7/2019.

4. **Change of Status**

RECOMMENDED MOTION: That the Board of School Directors approve the Change of Status as indicated:

a. ADMINISTRATION

- 1) Willis, Melissa, move from Assistant Principal for North Brandywine Middle School to Interim Principal for East Fallowfield Elementary School. Salary: \$105,000 (prorated). Effective: 12/3/2018. SP4: Staff.

b. EXTRA DUTY

- 1) Guinta, Nick, move from Head Wrestling Coach for South Brandywine Middle School to Assistant Wrestling Coach for South Brandywine Middle School. Posted: 10/22/2018. Salary: \$1,660.25 (prorated). Effective: 11/29/2018. SP4: Staff.

PUBLIC COMMENT

The Board has requested that all persons making comments of public concern to list their name, address, telephone number and topic(s) on the sheet provided. There is a three (3) minute time limit per person.

INFORMATION ITEMS

ADJOURNMENT

Motion: _____ Second: _____ Time: _____

*Notice of this public meeting was advertised in the Daily Local News on January 1, 2018 and on the District website.
Copies of the minutes will be maintained in the office of the Board Secretary.*